

Target Sports Equipment Protocol

This protocol has been developed by the BC Games Society and endorsed by the respective Provincial Sport Organizations as the procedure for storage, handling and transportation of competition equipment for target sports.

The sports for which this protocol applies are:

- Archery (BC Winter Games)
- Biathlon (BC Winter Games)
- Currently, there are no Target Sports in BC Summer Games

This protocol has been put in place to comply with federal laws regarding the storage and transportation of firearms, to address concerns from Provincial Sport Organizations regarding the safety of the equipment, and/or for the safety of Games participants, volunteers and the public.

The implementation of this protocol in the Host Community is led by the Security Directorate in conjunction with the Sport Directorate, the Transportation Directorate, the Accommodation Directorate, and BC Games staff.

Sport-Specific Information

Archery

- The equipment is very expensive
- Each athlete brings her/his own bow(s), which are transported in large (usually hard-shelled) storage cases
- The athletes also transport their arrows, either within the bow case or in a separate hard-shelled arrow tube
- The sport is governed by the BC Archery Association
- Up to 46 athletes, 14-16 years of age

Biathlon

- Each athlete brings his/her own rifle and ammunition, which are transported in separate locked storage cases
- The sport is governed by Biathlon BC
- Up to 40 athletes attend, 13-16 years of age

General Competition Schedules (will be refined and confirmed by the respective Sport Chairs)

| <u>Sport</u> | <u>Friday</u> | <u>Saturday</u> | <u>Sunday</u> |
|---------------------|----------------------|------------------------|----------------------|
| Archery | 9am – 3 pm | 9am – 3pm | 8am – noon |
| Biathlon | 11am – 3:00pm | 11:00am – 3:00pm | 8am – 10:00am |

Athlete Responsibilities

1. Athletes are required to transport their target sport equipment in locked storage cases
2. Ammunition is transported separate from the equipment in a locked storage case
3. Athletes must comply with all laws and regulations regarding the storage, transport and use of target sport equipment, including firearms.

Process

A. Arrivals

Participants arriving by charter flights (Wednesday evening or early Thursday morning)

- If trucks are not being used to transport baggage from the airport to the accommodation site, then highway coaches are required so that equipment can be locked in the bins under the buses. If trucks are being used, the driver must hold a valid firearms license (Possession and Acquisition Certificate) or be accompanied by someone who does.
- Upon arrival at the accommodation site (for that evening), participants will collect their target sport equipment and store it in the designated secure room.
- The next morning, when they are scheduled to travel to breakfast, participants take their equipment from the storage room and put it in a designated truck before they get on their bus.
- After breakfast, the participants proceed to the Participant Accreditation Centre and then to their accommodation site for the rest of the Games.
- The target sports equipment will be transported in the truck directly to their accommodation site. The driver must hold a valid firearms license (Possession and Acquisition Certificate) or be accompanied by someone who does.
- Upon arrival at the accommodation site participants remove their equipment from the truck and check it into the storage room at the accommodation site.
- Equipment must be checked in upon arrival at their accommodation site.
- A room will be provided for cleaning and maintenance of their equipment.

Participants arriving on bus charter buses (Thursday)

1. When the bus arrives at the Participant Accreditation Centre, participants will collect their target sports equipment from the bus and take it to the designated storage area. A system to identify and retrieve the equipment at the storage area will be established by the Games volunteers.
2. Participants will then proceed into the Participant Accreditation Centre to receive their Games information and accreditation badge.
3. When they have completed the accreditation process, participants will proceed to the bus to take them to their accommodation site.
4. Their target sport equipment will be transported to their accommodation site and/or sport venue (for practice) via truck. The driver must hold a valid firearms license (Possession and Acquisition Certificate) or be accompanied by someone who does.
5. When the truck arrives at the accommodation site and/or sport venue, participants remove their equipment from the truck and check it into the designated storage area.

B. Storage During the Games

BC Games - Storage at Accommodation Sites – Biathlon

1. At all times, target sport equipment must be stored at the accommodation site in the designated storage room unless the equipment is being cleaned/worked on. The storage room must be able to be secured (locked) and have no windows (or the windows covered). The equipment storage room must be ventilated to allow drying and to prevent the build-up of moisture on the equipment.
2. A room will be provided for cleaning and maintenance of equipment at the accommodation site.
3. Target sport equipment will not be stored in, or taken to, dorm rooms.

BC Games – Storage at Competition Venue – Archery

1. Target sport equipment is stored at the competition venue in a designated storage room unless the equipment is being cleaned/worked on. The storage room must be able to be secured (locked) and have no windows (or the windows covered). The competition venue must be security patrolled.

C. Transportation During the Games

Transportation to/from Food and Competition Venues

- When being transported directly to their competition venue, target sports will be provided with buses that have lockable luggage/storage compartment separate from the passenger area (i.e. highway coach).
- When being transported to the food venue, target sports are provided with **dedicated** buses that have lockable storage/storage compartment separate from the passenger area.

D. Check-in/ Check-out Procedures

Prior to Participants having received their Accreditation Badges (at Wednesday Night Accommodation Site(s) and at the Participant Accreditation Centre)

- Participants present equipment for storage.
- Volunteer provides a numbered ticket (50-50 type tickets) to the participants for each piece being stored and attaches the other half of the ticket to the equipment.
- Volunteer records the participant's name, ticket numbers and the number of pieces being stored on the log.
- When retrieving equipment, participants provide ticket stub. Log is used for verification.

After Participants have received their Accreditation Badges

- Participants present equipment for storage.
- Participant shows Accreditation Badge.
- Volunteer writes the accreditation number on a tag for each piece of equipment being stored and attaches them to the equipment.
- Volunteer records the participant's name, accreditation number and the number of pieces being stored on the log.
- When retrieving equipment, participant shows their accreditation badge. Log is used for verification.

E. Departures

Athletes traveling on Charter Aircraft

- Upon arrival at the Bus Departure Area, and BEFORE proceeding to the Closing Ceremony, participants will place their target sport equipment along with their other luggage on the truck identified for their flight.

Athletes traveling on Charter buses

- Upon arrival at the Bus Departure Area, and BEFORE proceeding to the Closing Ceremony, participants will place their target sport equipment in the designated storage area (or truck).
- They will place their other luggage at the designated area for their bus' destination.
- After the Closing Ceremony (or just prior to their bus' scheduled departure) they will retrieve their equipment from the storage area or truck and place it in the baggage compartment of their bus.

Requirements

- When being transported, target sports are provided with buses that have lockable luggage/storage compartment separate from the passenger area (i.e. highway coach).
- When being transported to the food venue, target sports are provided with **dedicated** buses that have lockable storage/storage compartment separate from the passenger area (i.e. highway coach).
- One storage room will be required at the accommodation site for the storage of target sport equipment as well as second (smaller room) for the storage of ammunition (Biathlon). The equipment storage room must be ventilated to allow drying and to prevent the build-up of moisture on the equipment. This room should have tables available for working on the equipment.
- More than one volunteer, but recommended that not more than 3, have the key for the equipment storage rooms. A volunteer must be available until at least 10:30 pm each night to allow adequate access to the stored equipment for maintenance, adjustment, and repair.
- Anyone having keys to the equipment storage rooms is required to have a Firearms License (Possession and Acquisition Certificate)
- At all times at least one volunteer working in the equipment storage room must possess a valid Firearms License (Possession and Acquisition Certificate).
- A room will also be required for the athletes for the cleaning and maintenance of their equipment at the accommodation site for Biathlon and at the sport venue for Archery. If the storage room for Biathlon is large enough for both storage and maintenance, another room may not be required.
- Trucks used to transport target sport equipment are required to be lockable.

Revised: November 1, 2016